



**Charter School Board of Directors Meeting
March 27, 2025 – 6pm – 7:30pm
Location: Zoom/Live**

| Board Member | Present |
|-------------------|---------|
| Angela Alban | - |
| Sean Lyles | X |
| Carla Holoman | X |
| Delitza Fernandez | X |
| Troy Techau | - |
| Traci Glodery | X |
| Danicka Ransom | X |
| Amy Venable | X |
| Lacy Jansson | X |
| Annye Refoe | X |
| Elizabeth Schmude | - |
| April Garrison | X |

1. Welcome/Introductions

At 6:05 pm a quorum was met, and the meeting was called to order by the Vice Chairman, Sean Lyles.

2. Approval of prior meeting's minutes – January 2025

Minutes were brought into order. Vice Chairman Sean Lyles opened the floor for comments and questions. No comments or questions were made. Motion was made to approve minutes by Danicka Ransom and the second motion was made by Annye Refoe. Motion was passed, no objection. Minutes were approved.

3. Approval of HR Terminations Report

Staff Terminations Report was brought for review. Vice Chairman opened the floor for comments and questions. Traci Glodery had a question regarding a former staff not showing up on current or previous hiring reports and asked for clarification. Dr. Ilene Wilkins and Ken Jacobs will follow up and amend the report for the next meeting. Current Report was brought for voting with the understanding that an amendment will be brought up next meeting. No other comments or questions were made. Motion was made to approve the

reports by Lacy Jansson and the second motion was made by Traci Glodery. Motion was passed, no objection. HR Terminations Report was approved.

4. Approval of HR New Hires Report

Staff new Hire Report was brought for review. Vice Chairman opened the floor for comments and questions. Traci Glodery had a question regarding a former staff not showing up on current or previous hiring reports and asked for clarification. Dr. Ilene Wilkins and Ken Jacobs will follow up and amend the report for the next meeting. Current Report was brought for voting with the understanding that an amendment will be brought up next meeting. No other comments or questions were made. Motion was made to approve the reports by Traci Glodery and the second motion was made by Delitza Fernandez. Motion was passed, no objection. HR New Hire Report was approved.

5. Approval of Finance Report

Financial Reports were brought to order. Chairman opened the floor for comments and questions. Traci Glodery inquired about the district funds that were pending for Seminole and Osceola County as payment was delayed. Dr. Ilene Wilkins gave an update. No other comments or questions were made. Motion was made to approve the reports by Traci Glodery and the second motion was made by Carla Holomon. Motion was passed, no objection. Financial Report was approved.

6. Approval of the Updated Parent Liaison

An amended Parent Liaison was brought to order. The list was amended as 2 Principals left and were hired. Traci Glodery had a question about the state requirement for this role and Ken Jacobs will research and Parent Liaison will be amended accordingly and be voted in the next meeting.

7. Approval of Osceola Proposed Capacity 2025

Osceola Proposed Capacity for 2025 was brought to order. Chairman opened the floor for comments and questions. No comments were made. Motion was made to approve the Proposed Capacity by Delitza Fernandez and the second motion was made by Annye Refoe. Motion passed and Osceola Proposed Capacity was approved.

8. Update on Facilities

Ken Jacobs gave an update. Osceola Campus closing will be happening tomorrow. Permits are still in the works and should be approved in the next 4-5 weeks. Constructions should be happening in the next 60 days. New shade will be added at Downtown for the little kids playground. All of the spring break projects have been completed. Osceola will be getting new signs posted at their campus in a couple of weeks. Traci Glodery inquired about the

shade that currently is at Osceola and if it will be moving to the new site. Ken Jacobs confirmed that it will come to the new campus, but placement is not determined as of yet. Sean Lyles had a question about playground maintenance and how often it is updated. Ken Jacobs gave an update. Lacy Jansson inquired about the playground in Seminole County that has been underwater since the storm. Ken Jacobs gave an update on the playground structure and plan that are being strategized to move the playground set.

9. Curriculum and Instruction Updates

Dr. Karyn Scott gave an update. Science Fair was a success and the even is posted on the UCP Charter School Website for families to review. Aftercare went through a transition and new leadership has been hired to oversee all the aftercare programs. Literacy Week was held in all the campuses and details on the week has been posted on the website. Fourth Quarter has arrived, and campuses are in preparation for interventions and assessments that are coming up to wrap up the year. Two parent webinars have been presented to parents with the topic of 4th grade promotion and the FAST Assessment and can be accessed on the UCP Charter Schools Website. Third seminar will be held April 2nd to discuss alternative FAST testing. Summer Program information has been sent out to all parents to sign up and register if they are interested. Danicka Ransom inquired about the Summer Camp Schedule and time frame. Dr. Karyn Scott gave an update and clarified her concerns.

10. Upcoming Agency Events /Updates

Dr. Ilene Wilkins gave an update. Poker Royale will be happening this Friday and Saturday Night the Gala will be happening. Sponsors will be honored at the Gala.

11. Staffing/Personnel Updates

No update at the time.

12. Project Elevate Update

The federal grant sponsored teachers to attend the Teach On Conference. Teachers will be attending several conferences this summer to enhance their learning experience for the new year.

13. Legislative Issues

No update at the time.

14. Mental Health and Support Service Updates

Dr. Ilene Wilkins gave an update.

15. Enrollment Updates

Dr. Ilene Wilkins gave an update. There was a 90% retention rate for the next school year. In the process of enrolling new students for the new school year. Priority students have been contacted and in the process of being enrolled.

16. Legal Updates

a. Orange County – Disney Property Tax Issue

Dr. Ilene Wilkins gave an update on the Disney Property Tax Issue.

17. Compliance Update

No comments were made at the time.

18. Additional Board Member Items

Traci Glodery inquired about Charter Board Members and attendance and Ken Jacobs gave an update.

19. Public Comments

No Comments were made at the time.

20. Adjournment

The meeting was adjourned.