



**Charter School Board of Directors Meeting
 March 28, 2024 – 6pm – 7:30pm
 Location: Zoom/Live**

| Board Member | Present |
|-----------------------|----------------|
| Angela Alban | X |
| Sean Lyles | X |
| Yvonne Ilasi | No |
| Carla Holoman | No |
| Delitza Fernandez | X |
| Troy Techau | X |
| Traci Glodery | X |
| Danicka Ransom | X |
| Ida Civil | No |
| Amy Venable | No |
| Lacy Jansson | X |
| Annye Refoe | X |
| Elizabeth Schmude | X |
| April Garrison | X |
| Houda Marchani (Dual) | X |
| Stephen Hibbard | X |
| Helena McCabe | No |

1. Welcome/Introductions

Chairman Angela Alban called the meeting to order.

2. Approval of prior meeting’s minutes – February 2024

February minutes were reviewed. Chairman opened the floor for comments and questions. No comments or questions were made. A motion was made to approve the November Minutes by Delitza Fernandez, and the second motion was made by Elizabeth Schmude. A vote was taken, and the motion passed. The minutes were approved.

3. Approval of HR Terminations Report

HR Terminations Report was reviewed. Chairman opened the floor for comments and questions. No comments were made. A motion to approve the reports was made by Elizabeth Schmude and the second motion was made by Traci Glodery. A vote was taken, and the motion passed. The reports were approved.

4. Approval of HR New Hires Report

HR New Hires Report was reviewed. Chairman opened the floor for comments and questions. No comments or questions were made. A motion was made to approve the Reports by Traci Glodery and the second motion was made by Elizabeth Schmude. A vote was taken, and the motion passed. The reports were approved.

5. Approval of Finance Report

Financial Reports were reviewed. The floor was open for comments or questions. The motion was made by Troy Techau and the second by Elizabeth Schmude. A vote was taken, and the motion passed. Finance report was approved.

6. Update on Facilities

Ken Jacobs gave updates on our UCP Campuses Projects.

- Modularity in Pine Hills should be completed in the next 10-12 days. This will allow more parking space and more room for two additional classrooms.
- TLA HVAC/ducts project was completed over Spring Break and the system is running.
- Osceola Campus is under a contract for possibly new land. If everything goes through, we should be closing in May. Board Member Traci Glodery asked for an update on the Banner for the playgrounds that need updating. She also brought up concerns about the ABC room having a rough smell and to be investigated.
- West Orange expansion is being worked on currently and Ken Jacobs has been keeping families updated. A fence permit has been submitted to the city and has been approved and the fencing project should be starting soon.
- Currently looking for land in Seminole for expansion.

7. Curriculum and Instruction Updates

Dr. Karyn Scott gave updates. UCP Schools went to the Orlando Rep Theater and was able to view a play based on the novel that students read at school. 2 Webinars were given for parents regarding promotions and assessments. There was a high attendance for these 2 seminars. Currently in the 4th quarter and currently working on finishing testing and evaluating final data for the school year. Traci Glodery requested for the materials that were shared in the webinars to be shared with families. Dr. Scott will follow up with her team and a letter regarding the information that was discussed was also sent home. Houda Marchani asked for an update on the ESE Classrooms Social Skills Curriculum. Dr. Scott gave updates and will be following with her staff.

8. Upcoming Agency Events /Updates

Dr. Ilene Wilkins gave an update on the upcoming Poker and Gala event. Auction items are still needed. Dr. Ilene Wilkins explained how the funds are gathered and how and where they are distributed.

9. Staffing/Personnel Updates

Dr. Ilene Wilkins welcomed the new IT director and new Osceola Principal. The West Orange Principal has resigned and UCP is in the process of reviewing and interviewing candidates. Board Members expressed concerns about Principal retention and would like to take time in hiring the next candidate to make sure that it is an appropriate fit for West Orange. Board Members also asked about the hiring process and if we have a list of previous candidates that we can follow up with. Dr. Ilene Wilkins explained the hiring process and how our admin team will be assisting the campus while they search for a replacement.

10. Project Elevate Update

Dr. Ilene Wilkins gave updates on the program and briefly discussed the KEY Incentive Program that will be rolling out soon for staff.

11. Legislative Issues

Dr. Ilene Wilkins updated the Board on the legislative passing budget for the upcoming school year and how it will affect UCP.

12. Mental Health and Support Service Updates

Dr. Ilene Wilkins gave updates on the Youth Mental Health Training that UCP Charter Schools have conducted for the staff to make sure we are following the Statue Regulations. Another Federal grant has been submitted and will help in getting new Mental Health Counselors, Social Workers, etc. to support our UCP Charter Schools.

13. Enrollment Updates

- Status – Campus Enrollment

Dr. Ilene Wilkins discussed enrollment and budget for the 24-25 school year. Lotteries have been conducted and families are being contacted for enrollment. Traci Glodery asked about current school openings for the remaining of the 23-24 school year.

14. Legal/State Complaint Updates

There were 2 State complaints that have been dropped. Osceola contracts are in the process of being signed again by our chairman. Dr. Ilene Wilkins shared the possibility of partnering with 2 charter schools that approached her about joining the UCP Network. Traci Glodery asked what counties they will be in and if it will help families in specific areas and Dr. Ilene Wilkins could not disclose (due to a non-disclosure agreement) but will be giving updates as soon as she learns more of the opportunity.

15. UCP BCA Charter School

- General Update
March Madness with staff
Special Olympics
Data chats
Project Elevate

16. UCP East Orange/BECA

- General Update

March was quite a busy month on campus. We started with Book Buds, where the UCF softball team read to the students in 12 of our classrooms. The children enjoyed having the readers. Special Olympics was another successful event, and the parents of the toddlers and preschoolers attended and cheered the students on as they completed the activities. We celebrated Spread the Word - Inclusion Day. Tomorrow, 3/29/24 - the students will have an Egg Hunt, and they are all excited. As we head into April, we will celebrate the Week of the Young Child, which is April 8th—12th. Each day of the week will have a different focus. We are also scheduled to have an in-house NASA Field Trip.

17. UCP Downtown/BETA Charter School

- General Update - After winning UCP Downtown's Science Fair, our students competed with all other UCP schools/students. UCP Downtown students took first place in both elementary school categories. Our school hosted Special Olympics Field Day for our elementary school students on Thursday, March 14th. The event was thoroughly enjoyed by all students. All students and staff including early childhood were treated to Kona Ice. All elementary students received a participation ribbon and certificate which was awarded at the end of the event. The Week of the Young Child is April 8-12. Our early childhood students will celebrate as follows.

Music Monday: create instruments with the students using household materials.

Tasty Tuesday: create a fun food activity together and have a picnic.

Work Together Wednesday: provide collaborative, sensory activities for students to participate in with students from other classrooms.

Artsy Thursday: create an art project related to our theme.

Foam Friday – Foam Party Day

18. UCP Osceola Charter School

- General Update

We primarily aim to prioritize Math and ELA instruction to prepare for upcoming testing. We will work diligently to triage our efforts and ensure our students are well-prepared for these assessments. Our teachers are working hard to provide standards-based instruction focusing on phonics and reviewing the standards. This approach aims to ensure our students are well-prepared for the upcoming testing season and have a strong foundation in these critical areas.

19. UCP Pine Hills Charter School

- General Update

Academic Achievements.

Our students have shown remarkable progress on state assessments. 62% of our kindergarten students scored on grade level in ELA, and 55% of our first-grade students scored on grade level in ELA.

Our faculty's dedication to implementing innovative teaching methods continues to yield positive outcomes, enhancing the overall learning experience for our students.

Community Engagement

April 18th Family Fun Night- Pine Hills hosted the students and families for a night of math games and a presentation on strategies parents can use to help their children choose books they can read independently from the new World Reading Initiative. It was a great event, with more than 75 families attending.

For May, we recently held a movie night for students and families. It was a great event, with over 60 families attending.

Upcoming events: we have our Pre-K graduation and Roar for Excellence award ceremony on May 21st.

20. UCP Seminole Charter School

- General Update

March was a busy month for the UCP Seminole campus! We kicked off March with Staff participating in the first Teach live Professional Development Session to learn tips on holding successful Parent Conferences. At UCP Seminole, we are embracing Orton Gillingham strategies to improve student literacy. Staff members received additional training this month to improve their OG implementation skills. Our Kindergarten, First and Second graders visited the Emil Buehler Planetarium for hands on learning about space. Speaking of science, several of our students participated in the first ever Consortium Science Fair! In March, we also held our Book Buds event where community members volunteered to read books in our classrooms. At the end of the month, students participated in the Special Olympics

Culminating Event to celebrate a year of learning new strengths and abilities through the power of sports. Finally, we celebrated Awareness Week to recognize the diverse members of our school community.

21. Transitional Learning Academy (TLA) Charter School

- General Update

We celebrated Kindness Week in February. Started Middle School and High School FAA testing. In April - Spring Dance, Universal's Grad Bash, Book Fair, BEST Writing Testing. In May - High School graduation Go Baby Go - our seniors are partnering with UCF's physical therapy students to participate in Go Baby Go the seniors will work with the UCF students to build a motorized car for a toddler at the UCP Seminole or BECA campus FAST testing.

22. UCP West Orange Charter School

- General Update:

23. Compliance Update

+ Board Manual Updated for 2023-2024 School year.

Board Members were informed of the 23-24 School Year Board Manual updates. It is located in their Board Folders.

24. Additional Board Member Items

+School Meals

Board Member Traci Glodery brought up concerns about meals that are being given to the students at the Osceola Campus. There have been incidents of possible items that have been received that have been expired or overlooked. Having an alternative vendor was brought up and discussed. Ken Jacobs mentioned the possibility and is looking into delivering food like Downtown and Pine Hills starting April. Stephen Hibbard asked about possibly removing the Red Dye food items from UCP schools and becoming Red Dye free school. Chairman asked to look into the possibility of being Red Dye free and how we can communicate it to our current vendor.

+Elopement Policy

Traci Glodery asked about UCP elopement policy and procedures. Dr. Ilene Wilkins discussed the policy and is investigating the incident that occurred in with the ABA Clinic that is close by.

+Update on Camera Policy

Traci Glodery brought updated on the Subcommittee meetings that were held regarding Cameras. Traci Glodery is pending updates on number of cameras, cost, and allocation on recording and installment. Ken Jacobs gave updates on several vendors and quotes he got

and will give final updates in the next couple of weeks. Traci Glodery will be setting up the next subcommittee to develop the policy.

+ By law updates

Troy Techau spoke on the subcommittee meeting updates. Troy will be working on updating the by laws and policies with Dr. Ilene Wilkins and School Attorneys to make sure we are in compliance. Should be completed in the summertime. Will be discussing a procedure/policy on how to develop a policy or request for a policy.

25. Public Comments

No comments were made.

26. Adjournment

Chairman Angela Alban made a motion to Adjourn the meeting. Traci Glodery made a motion and Elizabeth Schmude seconded the motion. The meeting was adjourned.