



**Charter School Board of Directors Meeting
January 26, 2023 – 6pm – 7:30pm
Location: Zoom**

1. Welcome/Introductions – Sean Lyles calls the meeting to order.

Board Member	Present
Angela Alban	No
Sean Lyles	Yes
Yvonne Ilasi	Yes
Carla Holoman	Yes
Delitza Fernandez	Yes
Troy Techau	Yes
Traci Glodery	Yes
Danicka Ransom	No
Ida Civil	Yes
Alexandra Kotsikas	No
Annye Refoe	Yes
Elizabeth Schmude	No
April Garrison	No
Houda Marchani	Yes
Stephen Hibbard	
Helena McCabe	Yes

2. Approval of prior meeting's minutes – November 2022
Houda Marchani made motion to approve minutes, Annye Refoe made the second, motion passes. Minutes approved.
3. Update on Facilities
 - TLA is receiving quotes to improve its air conditioning. Everything seems to be working well for now.
 - Pine Hills is accepting bids for the modular/parking lot project.

- Downtown has three projects: kitchen remodeling (expected to be started as soon as school is over), renovation project is finalizing drawing to submit and a replacement of the roof (funded through CDBG) March 27th.
- Parcels of land being reviewed for Osceola's new location with a hope to solidify something in the coming months as the lease expires in August 2025.
It
- Shade structures were replaced at most campuses (were damaged in the hurricane)
- West Orange's old rental campus lease is up on Feb 28 2023 and will not be renewed. Updated regarding West Orange expansion. The shell was built ahead of schedule (originally slated to be done in 3-5 years) due to some additional funding but now waiting for funding for interior build out.

4. Curriculum and Instruction Updates

- Outstanding positions have been filled, including positions for Curriculum/Autism, Math/STEAM specialist, Early Childhood Curriculum Specialist and Enrichment Program Coordinator.
- Two schools have been selected as model schools for the Orton-Gillingham Reading approach.
- Monthly virtual parent academy has been started; it is a collaborative program between educators, behavioral coordinators, and parents.
- Middle of the year progress monitoring has been completed by the state; education teams will be reviewing the data with campus leadership teams.
- Different stimulus grants will be used for after school clubs, field trips, summer learning academy and Saturday STEM Clubs.

5. Upcoming Agency Events /Updates

Dr, I provided upcoming events. Poker and Gala will be held at the Caribe Royale this year. Poker and Gala will be held March 24th and 25th respectively. Silent Auction will be held at the Gala. Young Executive Council will be holding an event at Top Golf. Meet the Mission will be held at different campuses and board members are encouraged to invite guests.

6. Finance Updates – Consortium Wide

Finances remain the same. Enrollment has exceeded last year's numbers, but budget goals remain out of reach for several campuses. Additional stimulus money has

balanced the budget somewhat but these dollars end in 2024. Retaining positions for the next year is dependent on successful enrollment numbers.

7. Staffing/Personnel Updates

Focus remains on recruitment and retention. Turnover remains lower than the previous years. Some stimulus money has been used for end of the year bonuses. New position has been created (Professional Learning Specialist) to help support onboarding and other issues concerning staffing.

Traci Glavey motioned to approve for the out of field report. Delitza Fernandez seconded the motion. Sean Lyles asks for a vote, all approve, none opposed. Vote passes.

Ida Civil made a motion to approve staff roster, Carla Holoman seconded the motion. Vote is held on staff roster. All approve, none oppose. Vote passes.

8. Legislative Issues

There are many new legislators and school board members. One legislative issue that brings focus is Medicaid billing. UCP is advocating for being treated as a district. Increase in reimbursement rate but students with disabilities have not received an increase proportionally.

9. Mental Health and Support Service Updates

UCP provides free counselling to families and students.

10. Enrollment Updates

a. Review of Enrollment Process/Intent to Return

Dr. I stated that UCP is currently in Intent to Return mode. Focus on parents making sure they fill out the intent to return form. First priority will be given to children of Staff, Board Members, Active-Duty Military, and siblings. Dr. I encouraged sharing information about UCP to boost enrollment.

11. Legal/State Complaint Updates

UCP BECA and Pine Hills were up for the renewal of their contract. Carla Holoman was present for the interviews. She noted that the renewal process is in depth and that the session went well. UCP BECA and UCP Pine Hills received a recommendation for a 15-year renewal, which shows great support.

12. UCP BCA Charter School

a. General Update

Lisa Dunham provides update for BCA. BCA is an OG model school through the READ Foundation, which means that all teachers become OG certified for free. 15

have been trained so far, with 8 more expected in the summer. 80 families were present for the two open houses that occurred over the last two weeks. Every grade is currently planning a field trip for the Spring. BCA has also taken back over aftercare. Almost fully staffed except for one ESOL Paraprofessional position.

- b. Financial Update
- c. Staffing Update

13. UCP East Orange/BECA

No one from BECA to provide an update.

- a. General Update
- b. Financial Update
- c. Staffing Update

14. UCP Downtown/BETA Charter School

Delitza Fernandez provided BETA update. No updates due to scheduling conflicts.

- a. General Update
- b. Financial Update
- c. Staffing Update

15. UCP Osceola Charter School

Dr. Alejandro Lozano provided Osceola update. Osceola campus is currently celebrating Literacy week. Assistant Superintendent of Osceola County performed a walkthrough of the campus and was impressed with the staff. The administrative staff also provided feedback on program. Four interactive smart TVs were purchased through grant funds, as well as a 3D printer. Traci adds that Winter Carnival was held and was a success. Spirit shirts were also distributed. Fundraisers are upcoming with Chik Fil A.

- a. General Update
- b. Financial Update
- c. Staffing Update

16. UCP Pine Hills Charter School

Ida Civil provided the update. Pine Hills recently had their charter renewed. PTO meeting was held this past month and was a success. Literacy Week is being held this week with activities every day. Holiday Program was held in December and was a success. Staff Appreciation is being held in February.

- a. General Update
- b. Financial Update

c. Staffing Update

17. UCP Seminole Charter School

Annye Refoe provided Seminole update. Annye Refoe reported on exceeding parent participation at events.

- a. General Update
- b. Financial Update
- c. Staffing Update

18. Transitional Learning Academy (TLA) Charter School

April Garrison provides TLA update. Spirit week was held this past month. Basketball tournament is upcoming in February. Transitional IEP audit was a success. PE get moving challenge is upcoming in February.

- a. General Update
- b. Financial Update
- c. Staffing Update

19. UCP West Orange Charter School

Houda Marchani provides West Orange update. Says that the year has gone well and praises the staff. Federal research grant for robotics that help with social skills is being implemented at West Orange. PTO has scheduled activities for Valentine's Day and two fundraisers are being held.

- a. General Update
- b. Financial Update
- c. Staffing Update

20. Compliance Update

- a. Governance Updates –
- b. Board Resignations/New Members

Annye Refoe made a motion to adjourn meeting. Meeting adjourns.