



**Charter School Board of Directors Meeting  
November 17, 2022 – 6pm – 7:30pm  
Location: Zoom**

1. Welcome/Introductions

Board Member	Present
Angela Alban	Yes
Sean Lyles	Yes
Yvonne Ilasi	Yes
Carla Holoman	No
Delitza Fernandez	No
Troy Techau	No
Traci Glodery	Yes
Danicka Ransom	No
Ida Civil	No
Alexandra Kotsikas	No
Annye Refoe	No
Elizabeth Schmude	Yes
April Garrison	Yes
Houda Marchani	yes
Stephen Hibbard	Yes
Helena McCabe	Yes

2. Approval of prior meeting's minutes – September 2022

- a. Beth Schmude moves to approve minutes, Sean Lyles seconded. Motion carried.

3. Update on Facilities

- West Orange expansion equipment has arrived, should be done by tomorrow, will call next week for final inspection.
- TLA modulars are ready and in use. TLA A/C project is handled by Westbrook, will be on site next week to inspect.
- Downtown – Reviewing options for renovating kitchen so can be a self-prep kitchen and also renovating the final classrooms in the elementary building.

- Four shades were lost in two prior hurricanes, in the process of getting those fixed.
  - Osceola has two years left on lease, have been looking for a new location to purchase land and build a new building. Have a few options we are considering.
  - Also looking at land or properties for Seminole campus.
4. Curriculum and Instruction Updates  
Continuing to provide support and development to all staff. Curriculum team visits campuses and conducts monthly calls with J1 and 3<sup>rd</sup> grade teachers to check in and give them an opportunity to ask questions. Developed a baseline of needs based on classroom feedback. Future projects include field trips and adding additional early literacy paraprofessionals.
  5. Upcoming Agency Events /Updates  
Annual Breakfast was held last month, event was successful. Poker and gala happening the last weekend of March at the Caribe Royale.
  6. Finance Updates – Consortium Wide  
FTE increase was less than expected. Enrollment has been positive and continues to increase from year to year but has not made budgeted projections in most of the campuses.
  7. Staffing/Personnel Updates  
Staffing and Roster: Angela Salva presented the personnel roster, asks if the board has any questions. Beth Schmude moves to approve reports, Yvonne Llasi seconds, motion carries.  
Teacher/Paraprofessionals Recruitment & Retention – We have significantly increased the salaries for education support staff since about a year ago (now classroom support starting salary is \$15/hour). Also increased salary for teachers. We are using some of the stimulus funds for retention bonuses for staff.
  8. Legislative Issues  
Changes on the legislative and school board level; UCP will be prioritizing visiting and becoming acquainted with legislative members. Dr. I encourage board to invite friends to “meet the mission” events at each campus.
  9. Mental Health and Support Service Updates  
Two state requirements; 80% of staff receive mental health training. UCP has two mental health trainers on staff to accomplish this. All middle school students also

need to have a five-hour mental health training. Dr. I notes that BECA and Pine Hills are up for renewal, working on updating applications. Dr. I also notes that preliminary work has begun on a virtual charter school for students with disabilities starting with elementary students..

10. Legal/State Complaint Updates - none

11. UCP BCA Charter School

a. General Update

Yvonne provides BCA update. Turkey Bowl will be held this month, with snacks, cheerleaders will also be present. Trunk or Treat was held last month and was also a success. \$3000 was raised at fall festival to go to teacher led projects. Financial Update

b. Staffing Update

12. UCP East Orange/BECA

a. General Update

BECA Curriculum Night was held and was a success. Community Helpers Parade was held, and parents attended. Fall festival was sponsored by Early Steps and was also a success. Thanksgiving Feast will be held tomorrow. Holiday pageant will be held next month along with holiday celebrations for staff. Lunch with early steps was held today to build relationships with the organization. PTA has been approved and will be active.

b. Financial Update

c. Staffing Update

13. UCP Downtown/BETA Charter School

a. General Update

Downtown/BETA has been having staffing challenges due to some health issues and moving of staff.

b. Financial Update

c. Staffing Update

14. UCP Osceola Charter School

a. General Update

Osceola had extra damage due to the hurricane. Trunk or treat was held and was a success. Thanksgiving potluck will be held next week. Spirit shirts will be sent out soon. Parent university meetup was held for parent engagement. Photos with

Santa will be held next month along with Winter Carnival and Food Drive. Dr. Alejandro mentions a holiday party for staff being planned.

- b. Financial Update
- c. Staffing Update

15. UCP Pine Hills Charter School

- a. General Update

James provides Pine Hills updates. Fall festival and Trunk or Treat has been hosted this past month. Staff potluck was held this week. School dance will be held this month and Photos with Santa and Winter Wonderland will be held next month.

- b. Financial Update
- c. Staffing Update

16. UCP Seminole Charter School

- a. General Update - None
- b. Financial Update
- c. Staffing Update

17. Transitional Learning Academy (TLA) Charter School

- a. General Update

Meet the mission was held this week. TLA student hosted Faces behind the Miracles breakfast. Trunk or treat was held. Band as an extracurricular activity has been held. 20 students participating in tutoring to close achievement gap in reading and math. Basketball tournament will be held next week along with Career Character Dress Up.

- b. Financial Update
- c. Staffing Update

18. UCP West Orange Charter School

- a. General Update

West Orange held Fall Festival and Trunk or Treat with great turnout. Summit Church hosted Trunk or Treat. Drive was held to raise money for PTO. Christmas events being held next month.

- b. Financial Update
- c. Staffing Update

Angela pauses to ask the ages of the board members' children. She shares about her daughter's genetic disorder and how UCP helped her succeed. She shares that

her daughter is now accepted into a college, and this is a possibility for all students.

19. Compliance Update

Ken and Natarsha provides compliance updates.

- a. Governance Updates –
- b. Board Resignations/New Members

Angela asks for motion to adjourn. Beth motions, Yvonne seconds. Motion carries.